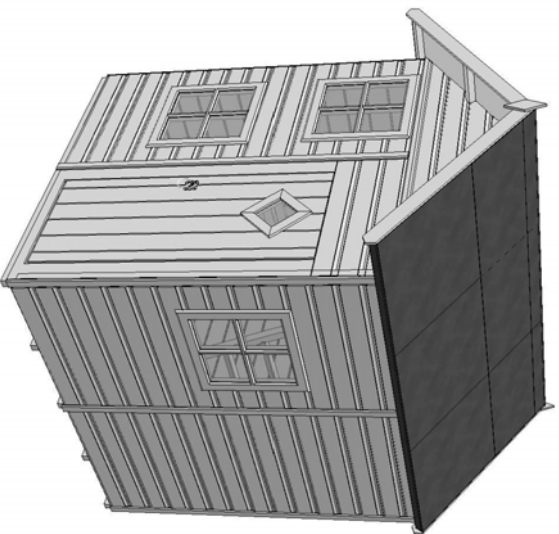


# CROFT PLAYHOUSE

# CE



**Complies with EN71**



# Let's get started...

## Important information...

- Safety** 02
- Base and positioning** 03
- Warranty** 03
- Before you start** 04
- Care maintenance & Recycling** 05

## In more detail...

- Hardware chart** 08
- Parts List** 06
- Detailed Technical Drawing** 10-12
- Assembly instructions** 14-31

EN	For a copy of the instructions or a copy in another language please send an email or write to the address below.
F	Pour obtenir un exemplaire des instructions ou une copie dans une autre langue s'il vous plaît envoyez un e-mail ou écrivez à l'adresse ci-dessous.
PL	Na kopii instrukcji lub kopii w innym języku prosimy o wysłanie maila lub pisac na adres podany poniżej.
RUS	Для получения копии инструкции или копии на другом языке, пожалуйста, отправьте по электронной почте или написать по указанному ниже адресу.
TR	Başka bir dilde talimatları veya bir kopyasını bir kopyası için bir e-posta gönderdiğiniz veya aşağıdaki adrese yazınız.

customerservice@shiregb.co.uk

Brigstock Road Wisbech Cambridgeshire PE13 3JJ

Tel 01945 465 295

These instructions are for your safety. Please read through them thoroughly before use.

**PLEASE KEEP THIS LEAFLET FOR FUTURE REFERENCE**

All information, contained in this booklet © Shire Garden Buildings

## Check that you have noted all the following instructions



- We advise the use of non slip protective gloves throughout the assembly process.
- We advise the use of steel capped protective footwear throughout the assembly process
- We advise the use of protective headwear and safety goggles throughout the assembly process
- Where a ladder is in use another person must hold the ladder.
- Do not attempt to work in windy conditions
- We advise the use of a scaffold tower when fitting the roof, for felting or if you cannot reach from the ground.
- Do not allow children near the tools and work area
- Follow any safety precautions quoted by the manufacturer for any equipment you use
- Check all parts before assembly
- Only use child and animal safe wood preservative
- Do not use creosote
- Allow the wood preservative to fully dry before use
- Regularly check the building for wear and tear
- Children must be supervised at all times while playing with this playhouse
- Not suitable for children under 3 years old.



## Important!



**EVERY PRECAUTION IS TAKEN TO ENSURE THAT YOUR BUILDING HAS NO ELEMENT INCORRECTLY PLACED OR POSSIBLY HAZARDOUS, HOWEVER PRIOR TO USE PLEASE CHECK ALL SURFACES FOR THE FOLLOWING:**

- (1) RAISED GRAIN, SPLINTERS: Sand down timber to smooth finish
- (2) NAIL/SCREW/PIN HEADS PROUD: Tap home to be flush with surface of timber
- (3) DAMAGED SCREW HEADS RESULTING IN SHARP SPLINTERS OF METAL: Replace
- (4) SHARP ENDS OF NAILS/ SCREWS/ PINS PROTRUDING THROUGH THE PANEL: Remove and reposition.
- (5) ENSURE ALL PARTS ARE SECURED AGAINST REASONABLE FORCE: Remove and refit
- (6) ENSURE THERE ARE NO LOOSE PARTS: Remove and refit/discard



**IMPORTANT!** For your safety please read carefully the safety warnings

## Preparation of base...

We recommend that the base onto which your building will stand should be at least 75mm larger in each direction than the total floor size of the building.

Actual floor area of the building: 1600mm wide x 1668mm deep(excluding canopy)

Roof Overhang of canopy: 300mm

Total height clearance: 2303mm

The chosen position in your garden for your building should be excavated to a depth of 75mm to allow a base of sand, on to which paving slabs can be evenly laid. You may also use an adjustable timber base or a concrete base. Whatever base you decide upon IT MUST BE LEVEL AND FIRM.

## Warranty...

10 Year anti rot warranty subject to the following -

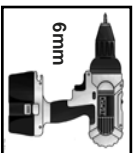
- The building must be raised so it is not in contact with any water retaining base surface (for example grass).
- This can be achieved using a timber, concrete or slab base
- When using a concrete or slab base use damp proofing strips under the bearers
- The building must have been completely treated and sealed immediately prior to or after assembly
- The building must have been re-treated and re-sealed annually
- If your building has been pressure treated or has any pressure treated parts additional treatment need not be applied (except for aesthetic purposes )
- Wood is a natural product and therefore the following are excluded from the warranty
  - Colour changes
  - Warping
  - Splitting

The following are also excluded

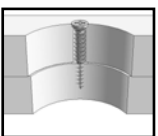
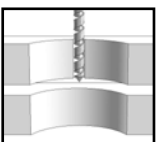
- Damage resulting from poor assembly
- Poor treatment application
- Poor care and maintenance
- Changes to the design
- Misuse
- General wear and tear

## Things to check before you start

- ✓ Ensure your base is ready – See page 3
- ✓ Check all parts as listed in the parts lists
- ✓ Read the instructions fully before starting work
- ✓ Follow all the health and safety guidelines



**When you see the drill icon**  
Only ever drill through the first piece of framework which will be a pilot hole for the screw to attach the second piece of framework  
**The required drill bit size is shown with the icon.**



## You will need

	• Hammer		• Gloves
	• Rubber mallet		• Saw
	• Spirit level		• Pencil
	• Ladder		• Goggles
	• 1mm, 3mm, 5mm & 8mm drill bit		• Chisel
	• Drill		• A helper for some tasks
	• Tape measure & Ruler		• Screwdriver
	• Sand paper		

## The 5 golden rules of care

- (1) Ensure your base is level and firm
- (2) Ensure the building is not sitting directly on the ground using damp proof membrane or the optional timber base.
- (3) Ensure every piece of timber and surface, especially that is hidden upon assembly is treated with a top quality wood preservative at least twice (see note on pressure treated buildings in warranty section)
- (4) Garden buildings are not waterproof, therefore we recommend you seal between all the panels with a silicone based sealant.
- (5) Regularly check your roofing felt for weather damage and leaks

## The 7 golden rules of maintenance

- (1) Re apply the timber treatment annually. (see note on pressure treated buildings in warranty section)
- (2) Visually check for weather damage
- (3) Check and replace if necessary any Silicone sealant if used on your building.
- (4) Check the roofing material for wear
- (5) The doors and windows may require periodical adjustment
- (6) Ensure your building is well ventilated especially during hot weather
- (7) During extremely hot periods humidify your building to prevent the timber from drying out.

## Recycling and disposal



packaging

1. Pallet and timber widely recycled
2. Cardboard widely recycled
3. Plastic strapping subject to local regulations
4. Plastic sheeting subject to local regulations

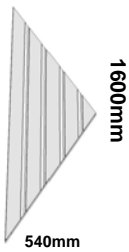


Building

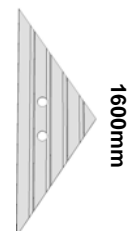
1. Timber widely recycled
2. Metal fixings widely recycled
3. Glass widely recycled
4. Roofing felt not currently recycled

# Parts list Not to scale

**Front gable panel**  
(GP33-F) X01



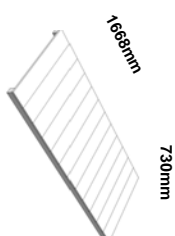
**Back gable panel**  
(GP33-B) X01



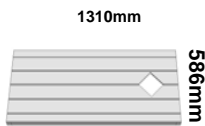
**Safety vent**  
(VNT) X02



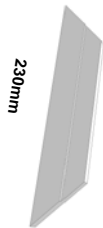
**Bunk floor panel**  
(FP16) X1



**Door**  
(DR9) X1



**Door architrave**  
(SP7-230) X04



**Plastic Glazing**  
(PX-175-175) X1



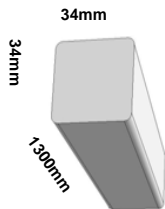
**Continuous hinge**  
(CH-1310) X01



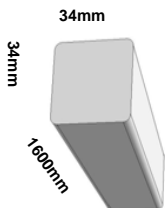
**Bunk rail**  
(SP9) X1



**Bunk rail post**  
34s framework  
(34s-1300) X01



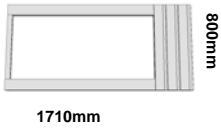
**Roof bearers**  
34s framework  
(34s-1600) X04



**Ladder**  
(SP8) X01



**Door Panel**  
(DP9) X01



**Black ring handle**  
(B-RH) X01



**Wooden knob**  
(WKB) X01



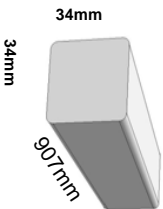
**Window insert**  
(WI 4) X03



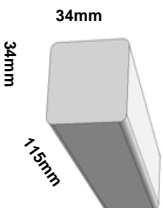
**Roof panel**  
(RP66) X06



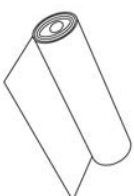
**Roof edging**  
34s framework  
(34s-907) X04



**Roof overhang support**  
34s framework  
(34s-115) X04



**Felt strips**  
(FLTs-2m) X03



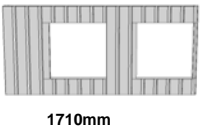
**Storm hinge**  
(st-h) X04



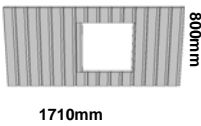
**Casement set**  
(CS-AL) X02



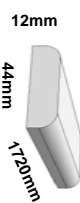
**Double window panel**  
(WPF07) X01



**Single window panel**  
(WPF6) X01



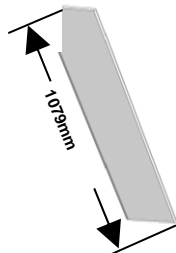
**Cover strip**  
(44C-1720) X08



**Cover strip -gable**  
(44c-1650-34/34) X01  
(44c-1475-34/34) X01



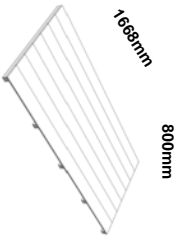
**Fascia 34°**  
(70FC-1079) X04



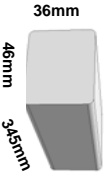
**Diamond**  
(D-70) X02



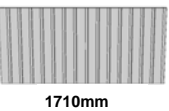
**Floor panel**  
(FP15) X02



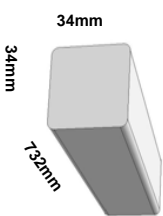
**Floor joiners**  
(46R-345) X04



**Plain Panel**  
(PP16) X05



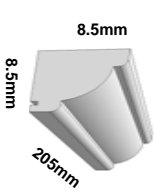
**Bunk support**  
34s framework  
(34s-732) X01



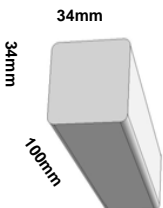
**Plastic glazing**  
(PX-203-203) X12



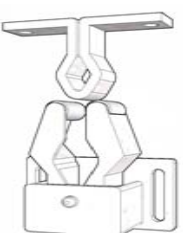
**Beading**  
(8.5B-205) X48



**Door catch block**  
34s framework  
(34s-100) X01



**Roller catch**  
(RC) X01



Felt Nail  
(08mm FN) x160

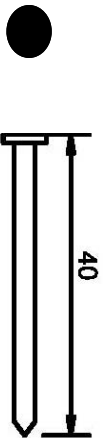


**Screw Chart**  
Scale 1:1

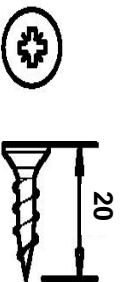
Panel Pin  
(16mm PP) x96



Round head nail  
(40mm RH) x152

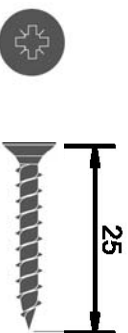


Posi-drive screw  
(20mm) x8

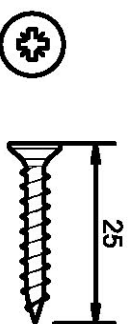


Black

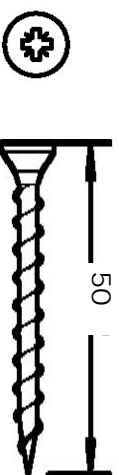
Posi-drive screw  
(25mm BLK ) x4



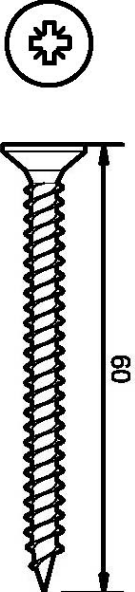
Posi-drive screw  
(25mm) x66



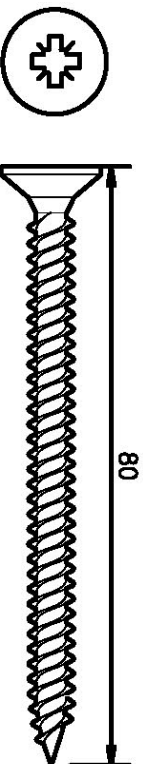
Posi-drive screw  
(50mm) x1



Posi-drive screw  
(60mm) x54



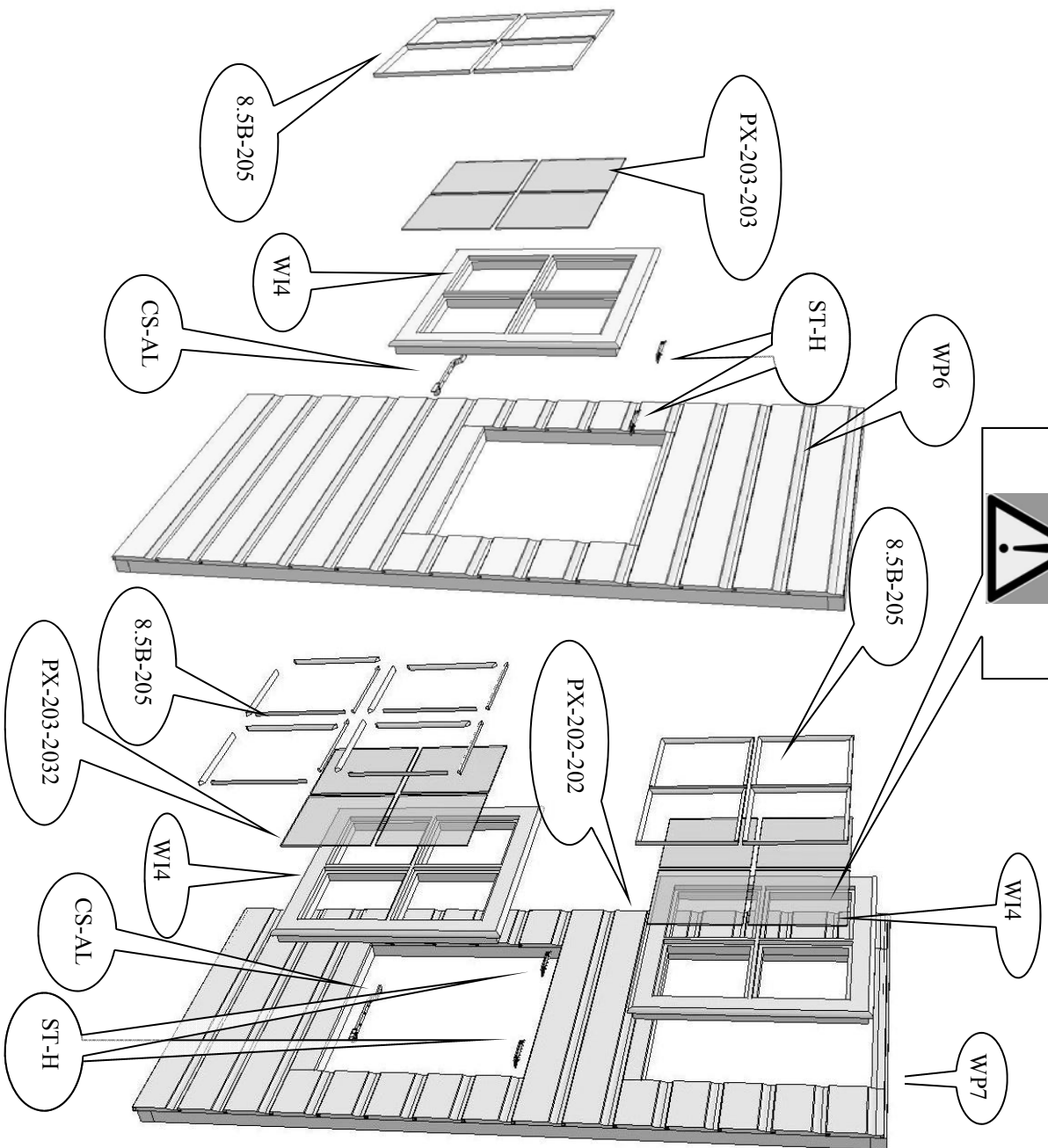
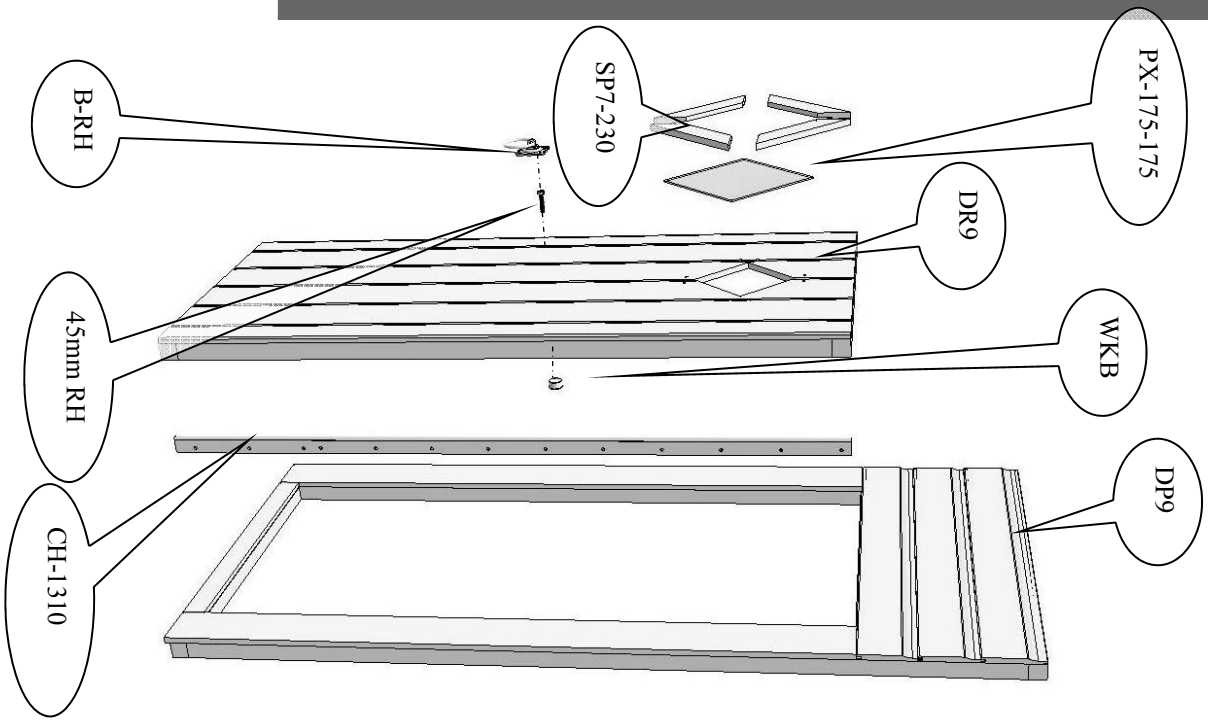
Posi-drive screw  
(80mm ) x10



# Building Photographs

It will be greatly  
appreciated if you could  
forward images of your  
completed  
building to -  
[sales@shiregb.co.uk](mailto:sales@shiregb.co.uk).

In more detail.....



Fixed window

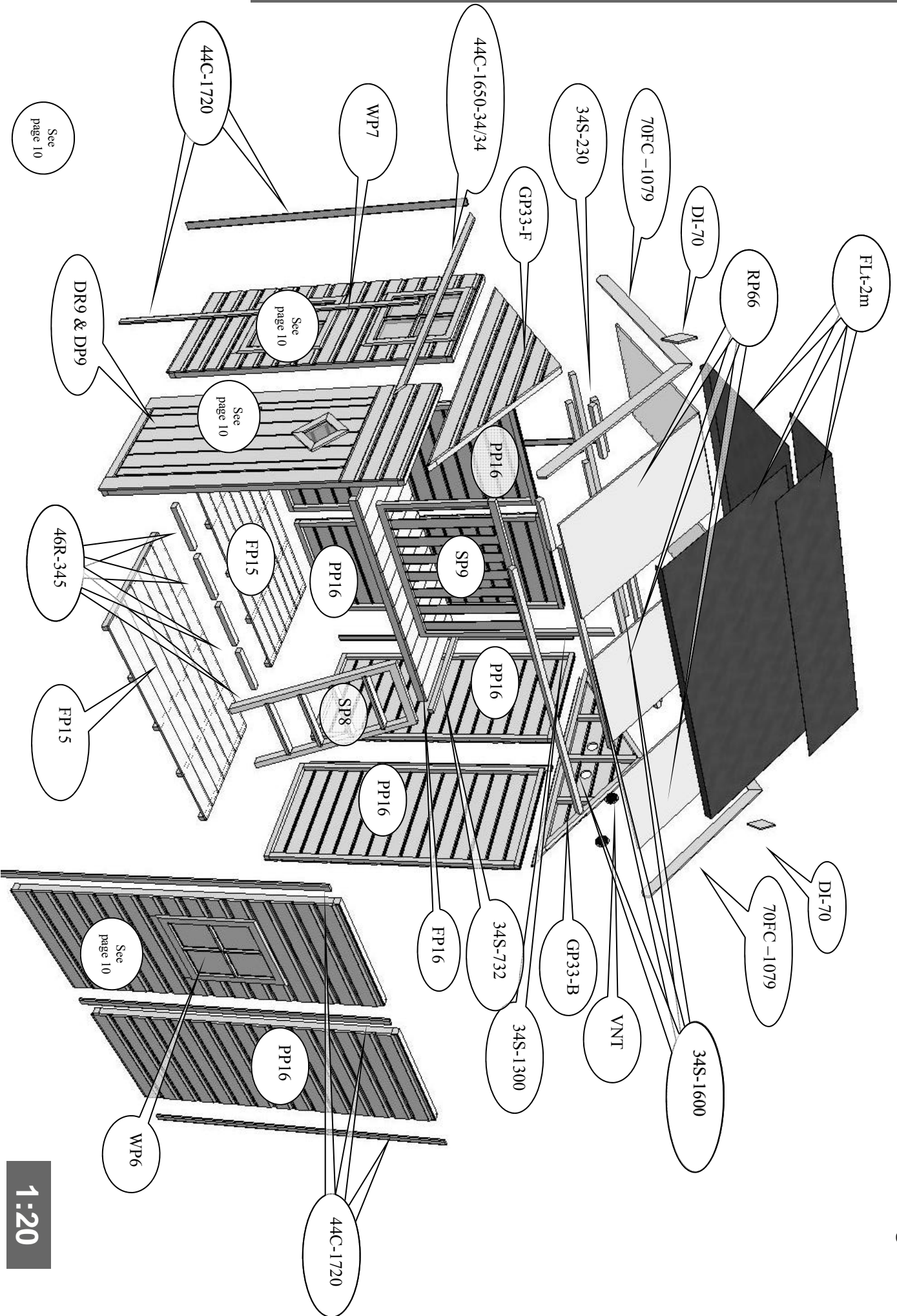
Detailed Technical drawing 1:20

In more detail.....

1:14

In more detail.....

In more detail.....



1:20

# Assembly

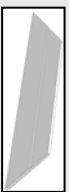
GB-IE

Mark for 8 holes as shown on the inside of the door and drill 4mm.

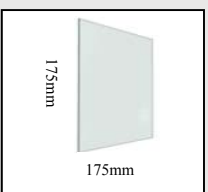
01



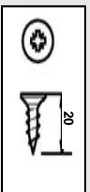
Door  
(DR9)X01



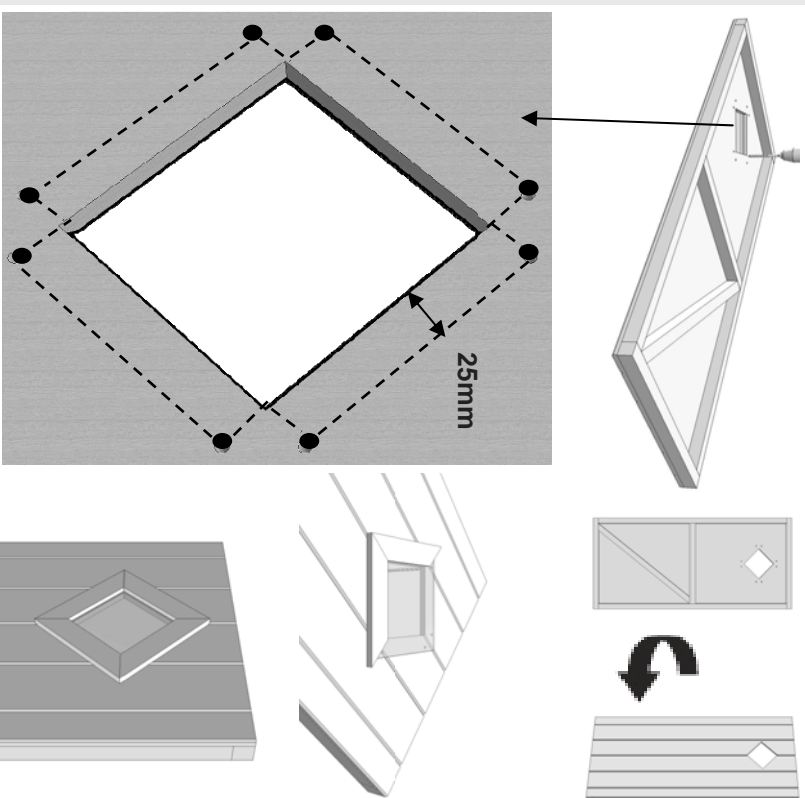
Door architrave  
(SP7-230)X04



Plastic glazing  
(PX-175-175)X01



Screws  
(20 mm)X08



GB-IE

Fix the bottom pair of door architraves "SP7" on the other side flush with the cut out and position the Perspex. Then fix the remaining 2 "SP7" door architraves.

14

GB-IE

Attach the hinge "CH-1310" on the outside long edge of the door .

02



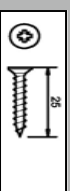
Door  
(DR9)X01



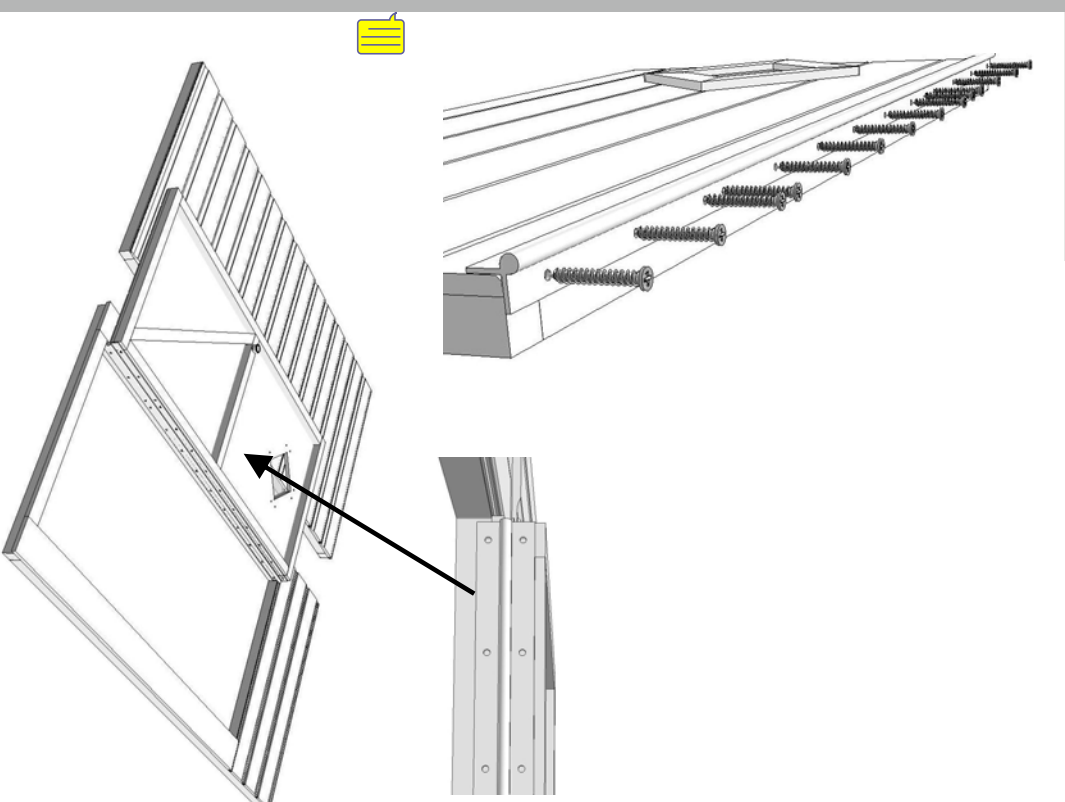
Continuous hinge  
(CH-1310)X01



Door panel  
(DP09)X01



Screws  
(25mm)X14



GB-IE

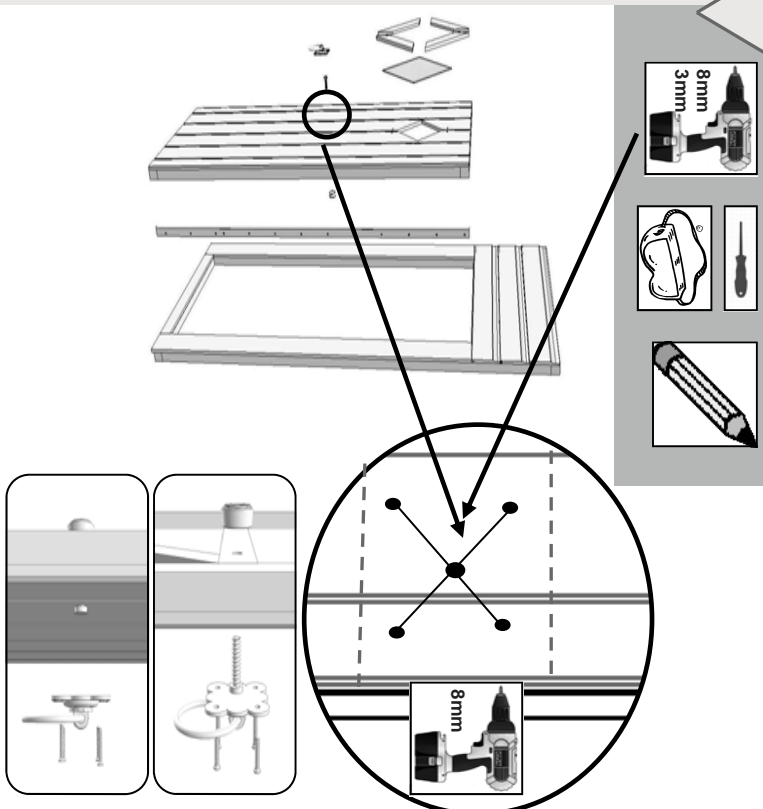
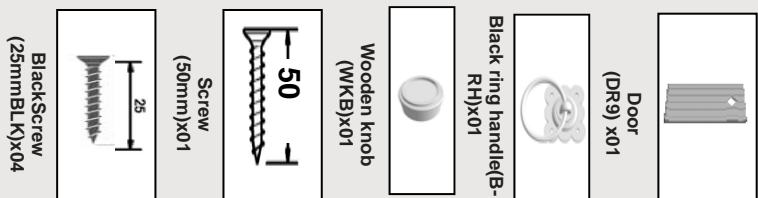
Lay the door panel "DP9" on the floor, lay the door evenly in position use another panel as support.

15



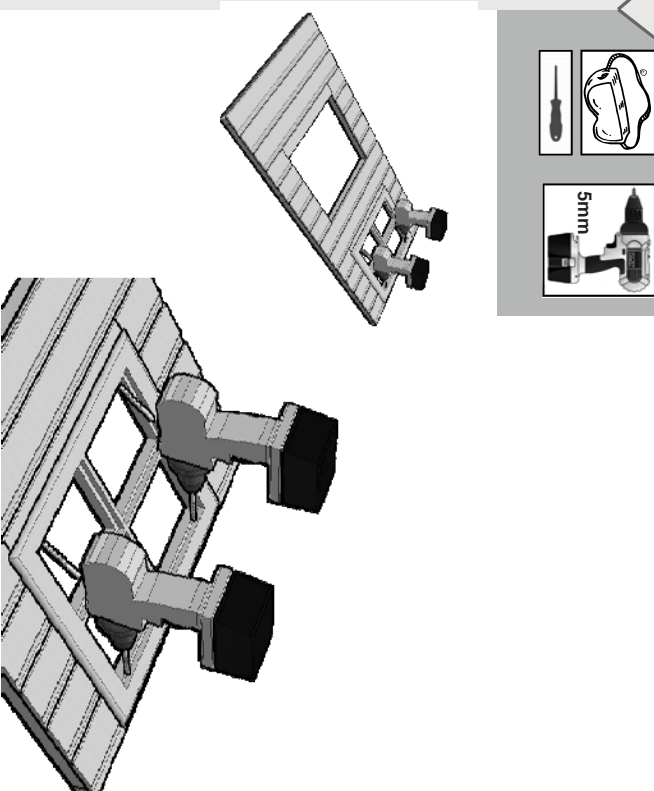
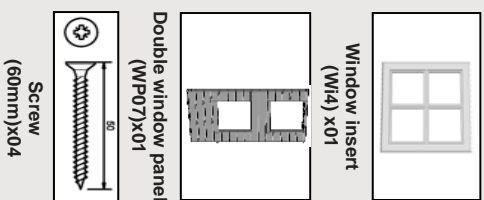
Position the ring handle "B-RH" on the outside over the door framework, mark the screw holes as shown, Drill the middle hole only for the wooden knob "WKB", and attach as shown..

03



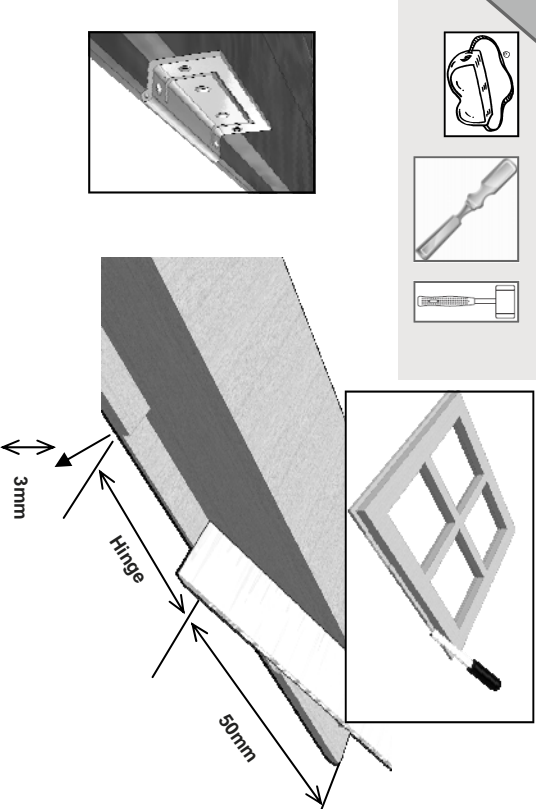
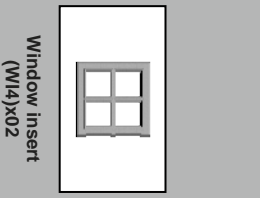
The top window is fixed (must not open). Fix top and bottom through the frame. Make sure the screws are flush.

05



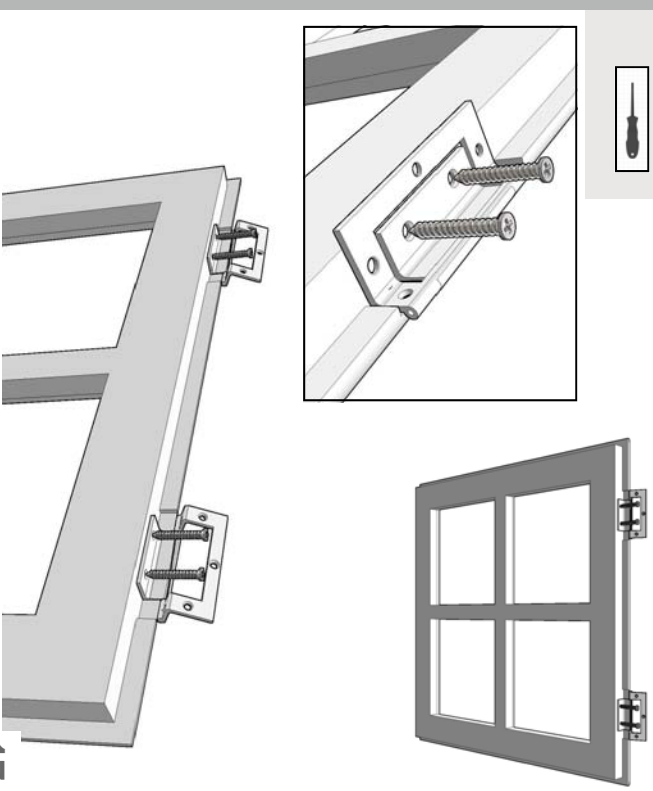
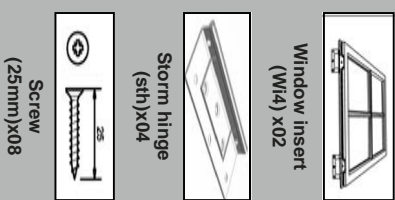
Rebate 2 windows "W14" 3mm deep on the top edge using a hinge as a template. The top window is fixed – for safety standard EN71, no rebates required.

04



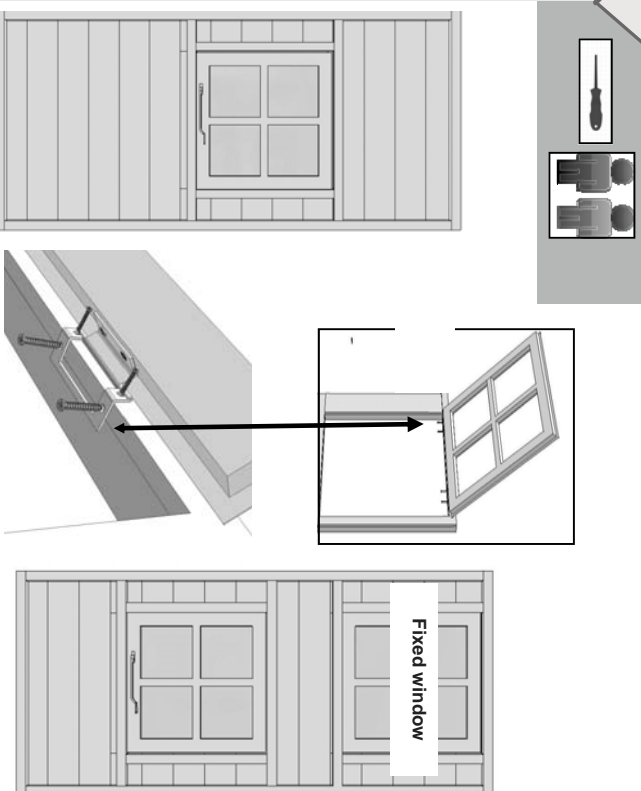
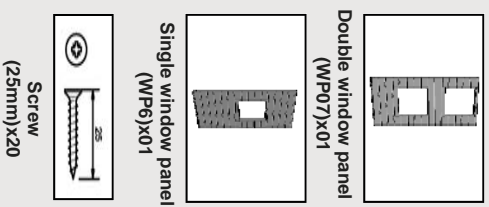
The top window is fixed (must not open). Fix top and bottom through the frame. Make sure the screws are flush.

06



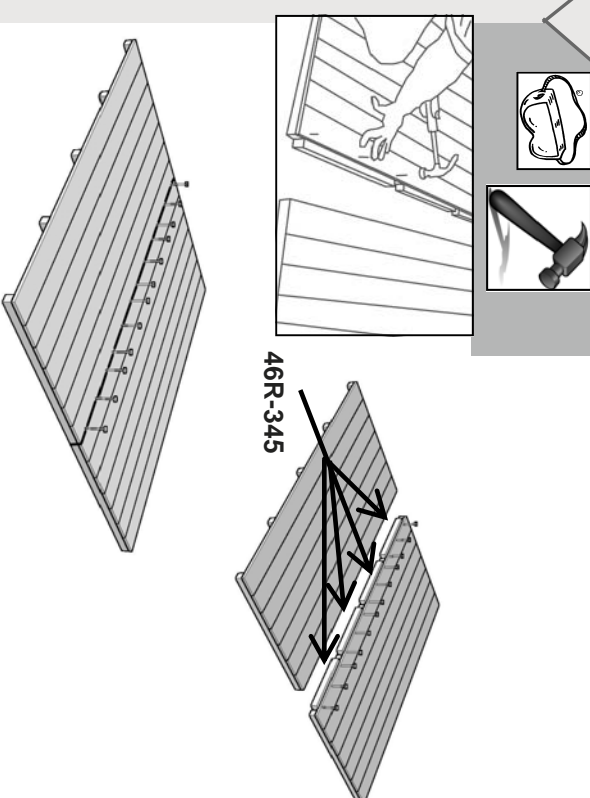
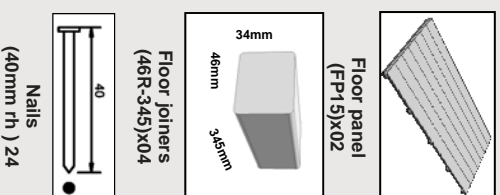
GB-IE On the two opening windows get a helper to hold the window in the open position. Put one screw in each hinge first and check the window closes correctly before adding the remaining screws.

07



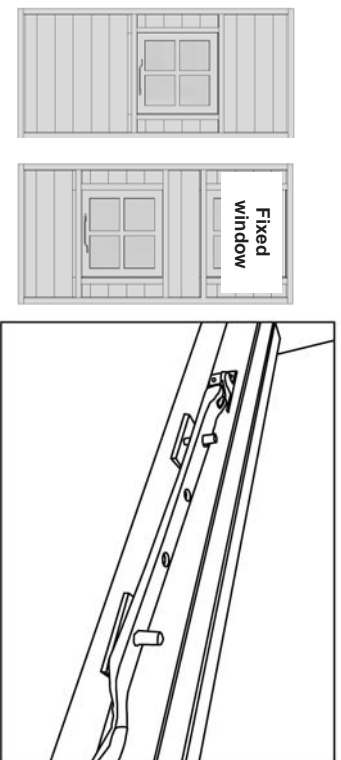
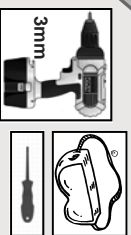
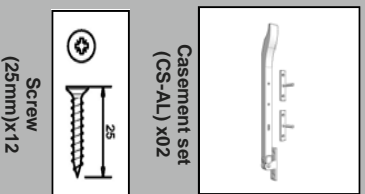
GB-IE Position the floor joiners "46R-345" widest side down so they protrude half out from 1 floor, and fix with 3.40mm nails. Push the other floor over the joiners and flush with the first floor then attach as before.

09



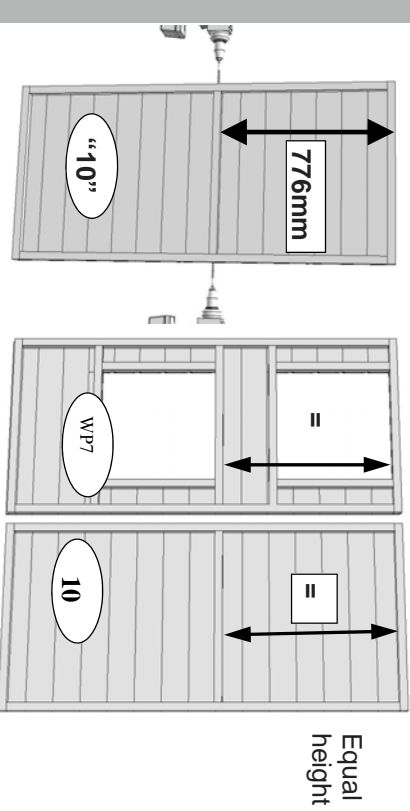
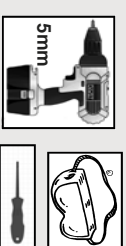
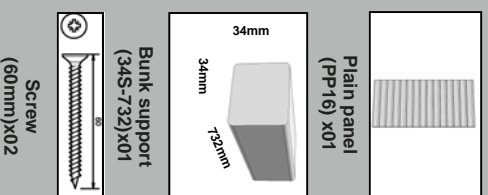
GB-IE Casement stay and pins "CS-AL" must fit together loosely. Position as shown. Fix the casement stay to the window insert first. Then mark and fix the pins as shown.

08

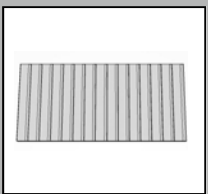
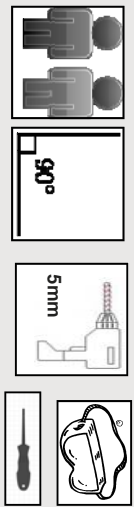


GB-IE Drill and fit 34S-732 as shown. The height is the same as the one on the "WP7". Now known as "10". This panel must be opposite "WP7".

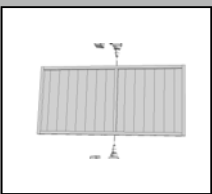
10



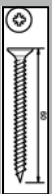
Equal height



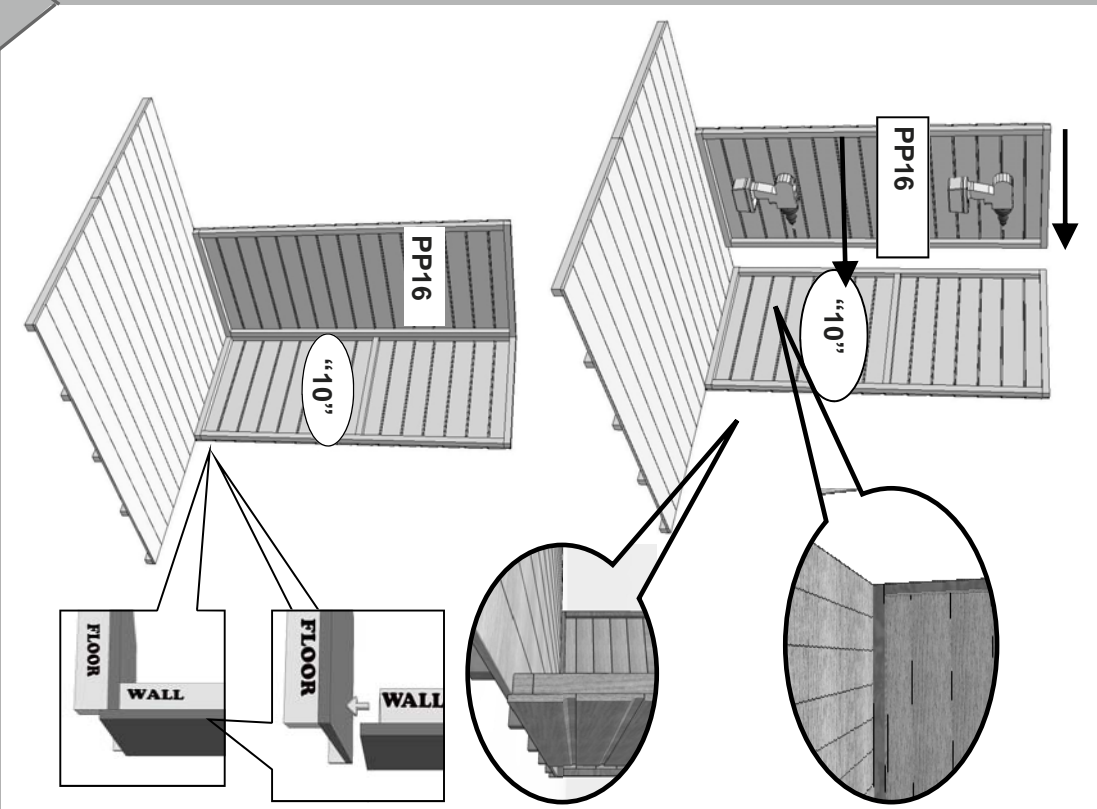
Plain panel (PP16) x01



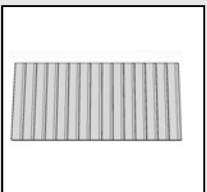
(step 10) x01



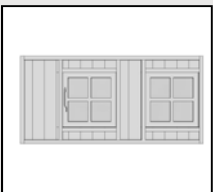
Screw (60mm) x02



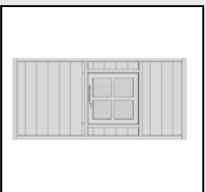
Place the panels with the cladding overhanging the floor and screw the panels together.



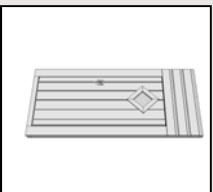
Plain panel (PP16) x03



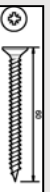
Double window (WP7) x01



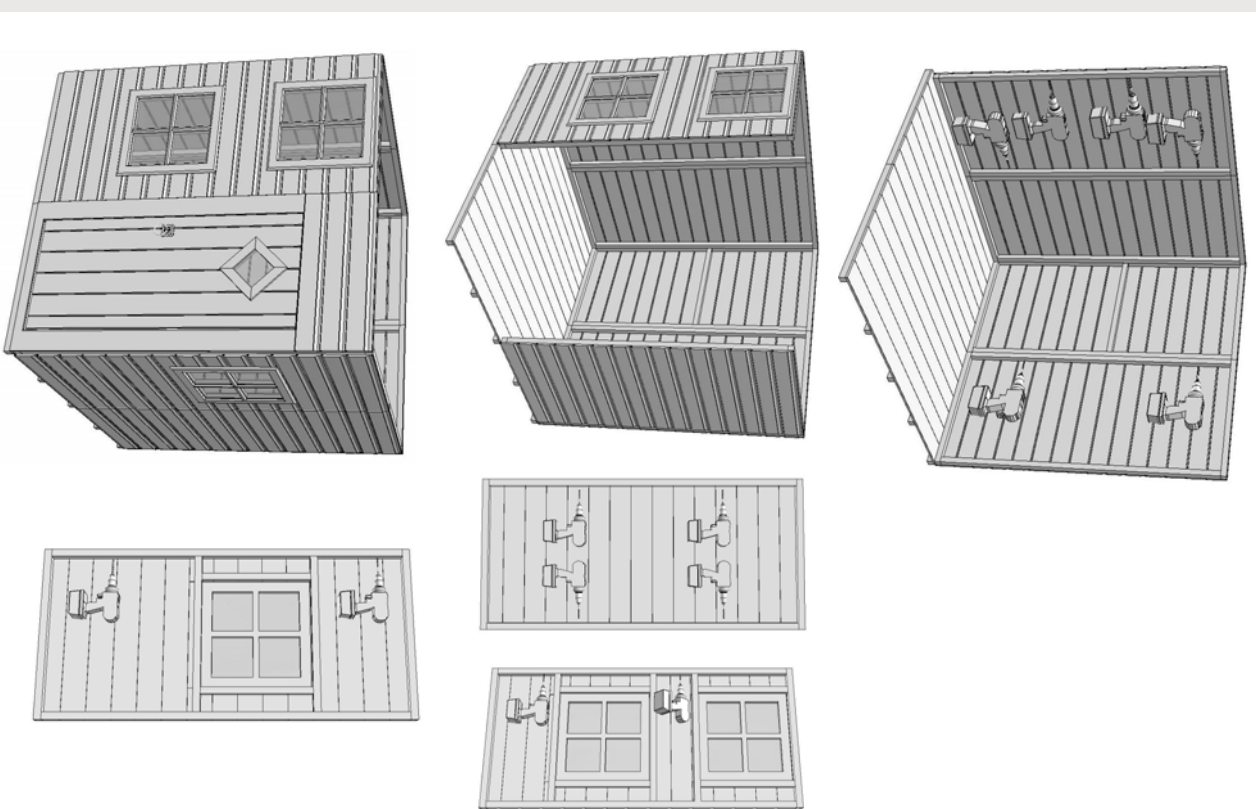
Single window panel



Door panel assy Step 2



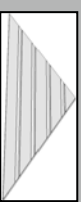
Screw(60mm)x14



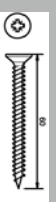
13



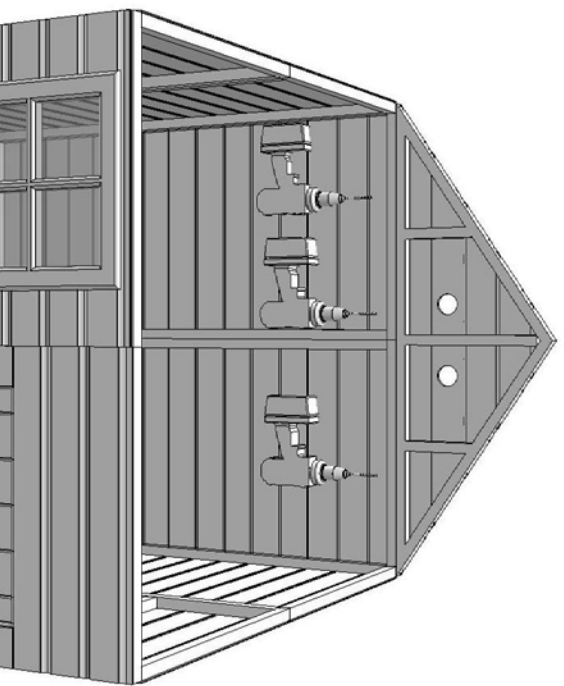
Back Gable (GP33b) x01



Front gable (GP33f) x01



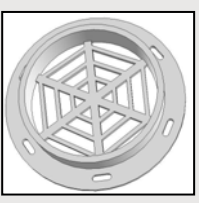
Screw (60mm)x06



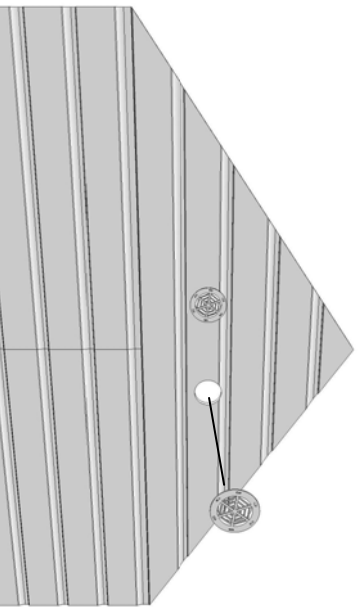
GB-IE

Push the vents into the holes in the gable.

14



(VNT) x 02

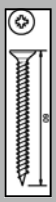


22

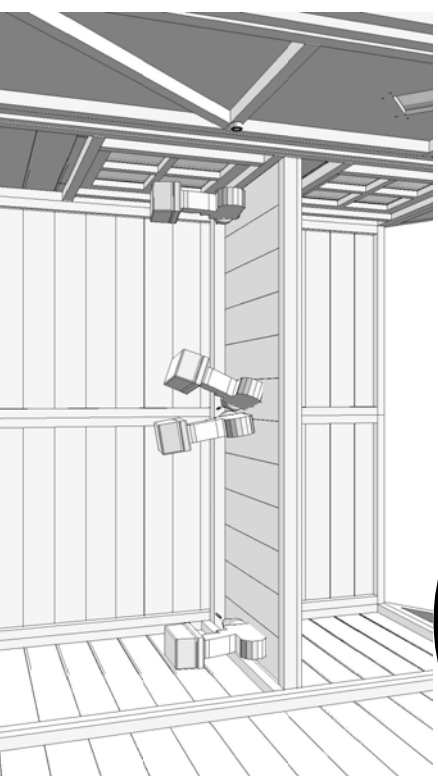
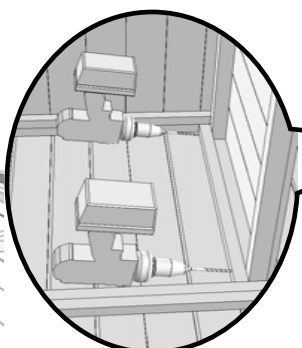
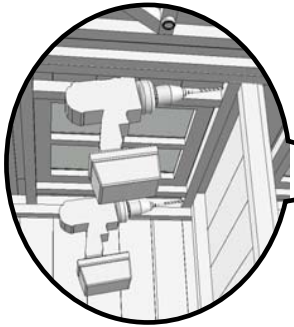
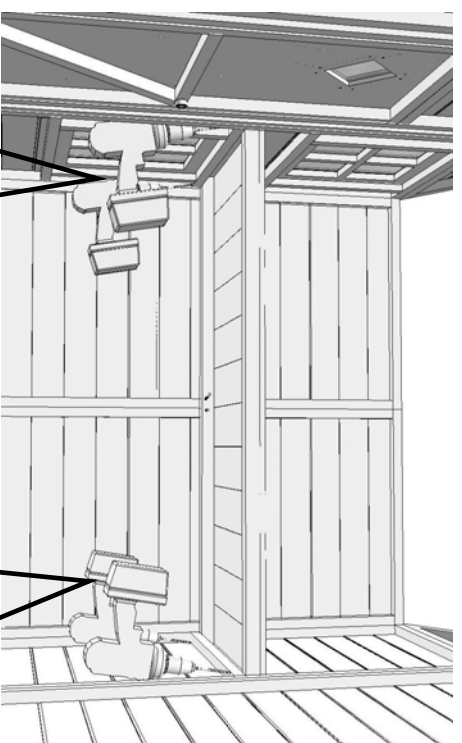
15



Bunk floor (FP16) x01



Screw (60mm)x08



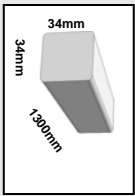
23

Fix the bunk post "34S-1300" to the bunk rail "SP9" as shown. The slats must be facing the bunk floor when fitted. The bunk post "34s-1300" will be against the ladder.

16



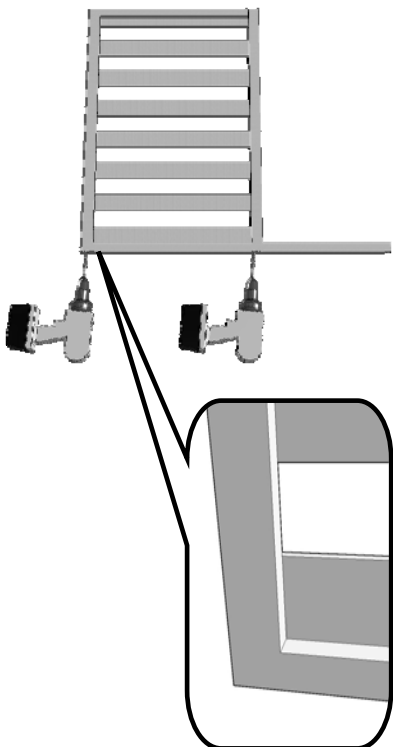
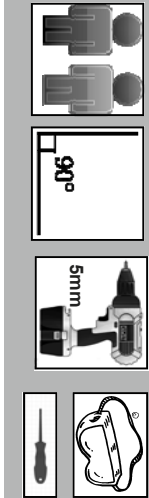
Bunk rail (SP9) x01



Bunk post (34S-1300)x01

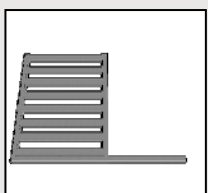


Screw (60mm)x02

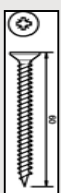


Fix the "step 16 assembly" with slats against the side of the floor.

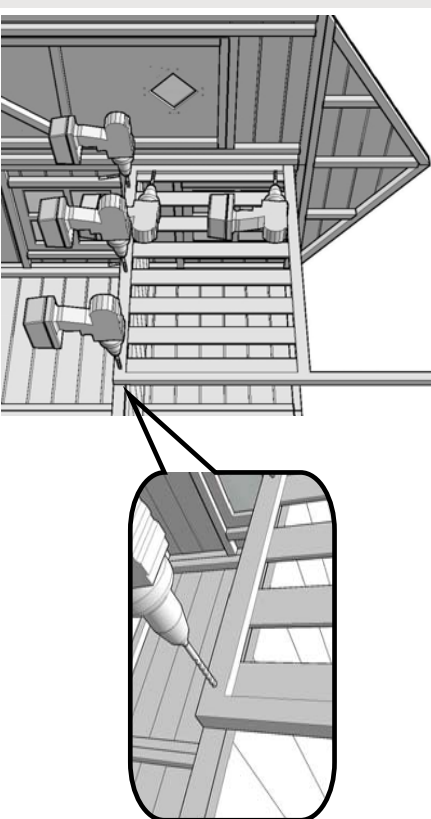
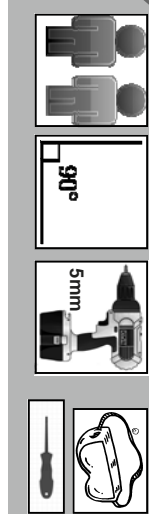
18



Bunk rail assy Step 16

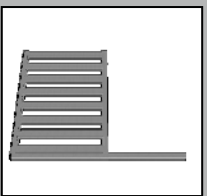


Screw (60mm)x05

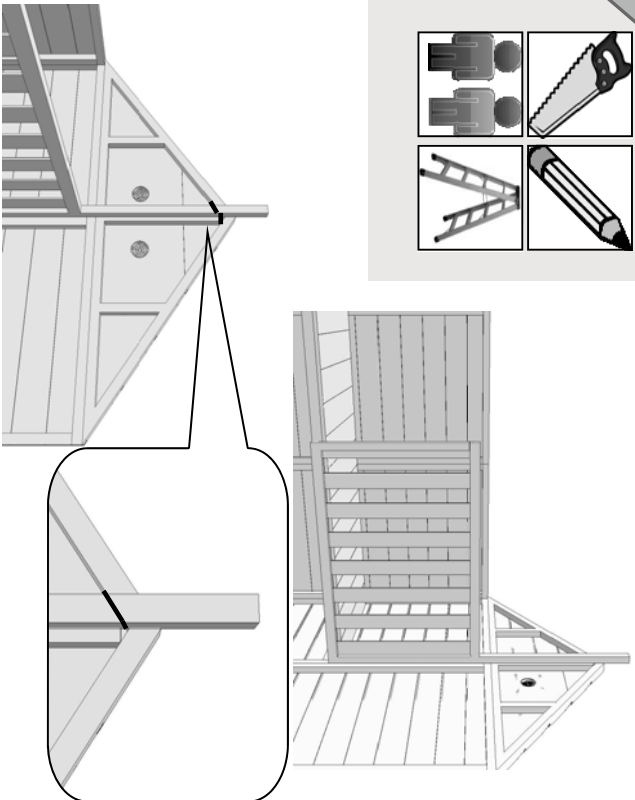
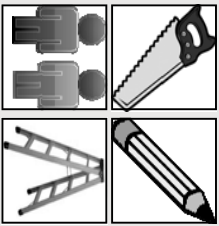


Position the rail as shown on the side of the floor. **Mark and cut** the post to the **lower edge of the framework** on the gable.

17

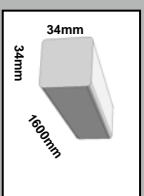


Bunk rail assy Step 16

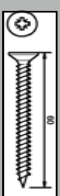


Align the roof bearers "34s-1600" with the gable framework and drill holes in the gables and secure with 80mm screws. Then drill and fix the rail post.

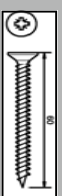
19



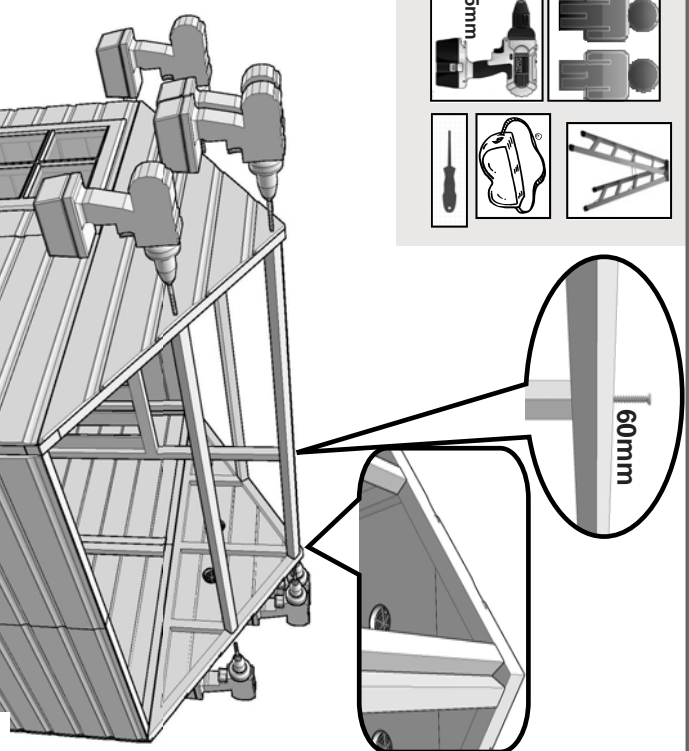
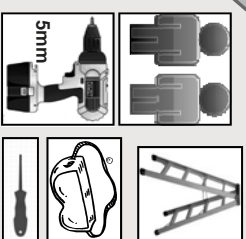
Roof Bearers (34S-1600)x04



Screw (60mm)x01

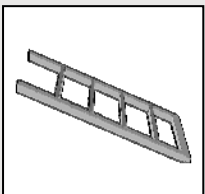


Screw (80mm)x08

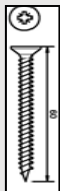


Drill through the bunk floor and attach the ladder

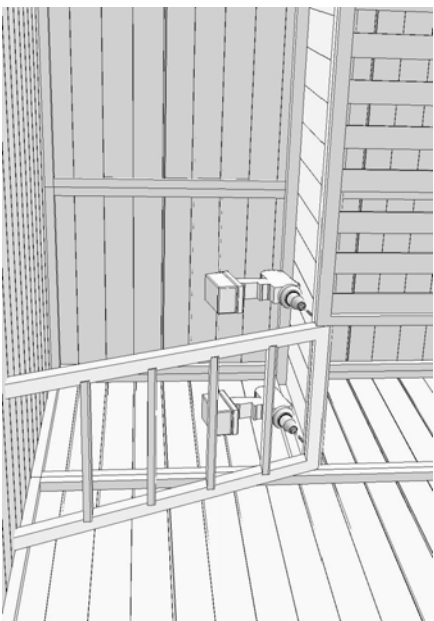
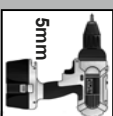
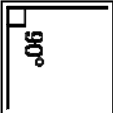
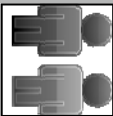
20



Ladder (SP9) X01

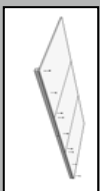


Screw (80mm)X02



Position the step 21 assembly flush with the back gable and secure with 3 nails per bearer/panel. Repeat

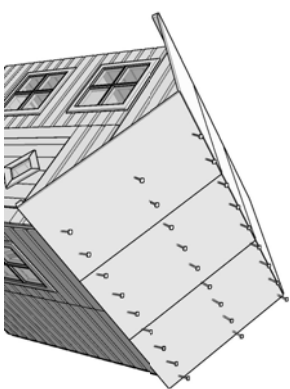
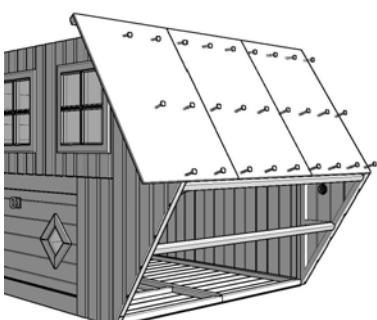
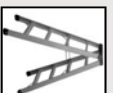
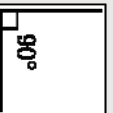
22



Step 2 assy 21 x 02

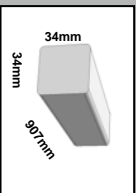


Nails (40mm)X54



Position and nail the narrow edge of 3 "RP66" to 2 "34s-960". Repeat This will be the roof edge

21



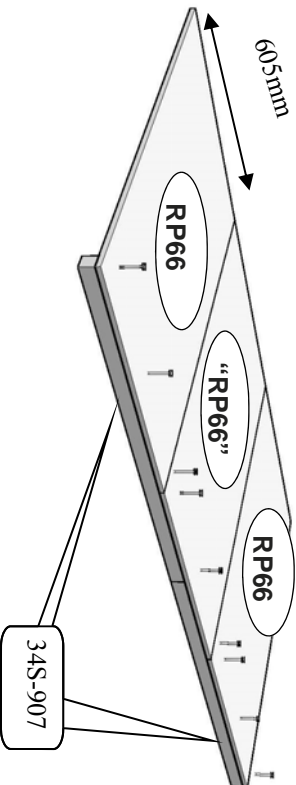
Roof edging (34S-907)X04



Roof panel (RP66)X06

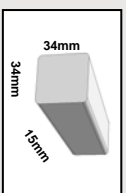


Nail (40mmRH)X18

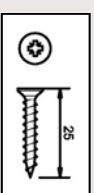


Attach the "34s-230" under the front overhang with 2 screws each from above .

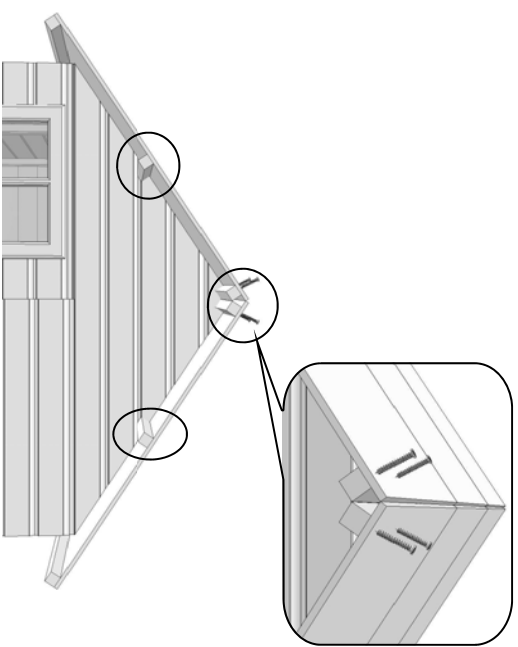
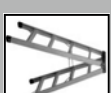
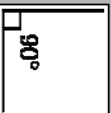
23



Roof overhang support (34S-115) X04



Screw (25mm)X8

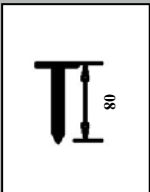


3 Strips of felt "FLTs-2m" have been supplied.  
 Fit the 2 lower ones first with a couple of nails at the top to hold them in position.  
 The lower edge must be folded down to cover the face of the roof edging and an even overhang front and back to fit behind the fascias.  
 The third piece overlaps the lower pair and goes over the ridge. Again overhanging the front and back of the building.

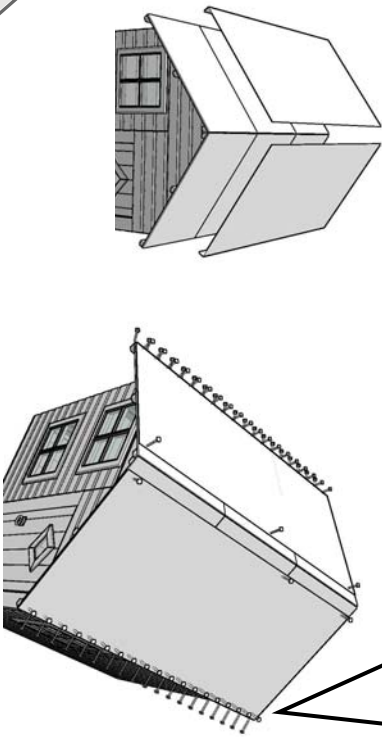
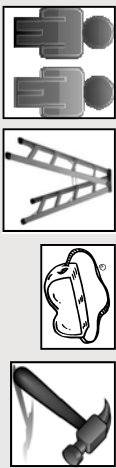
24



Felt strips (FLTs-2m)x02



Felt nails (FN08mm) x82

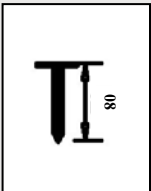


Nail at approximately 100mm centres

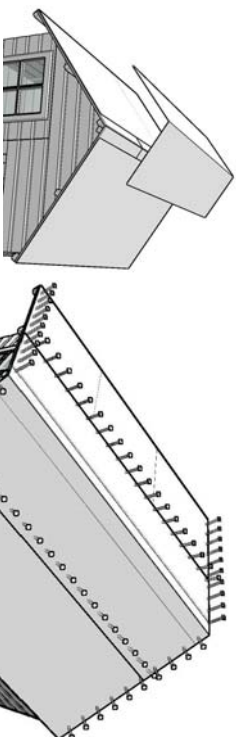
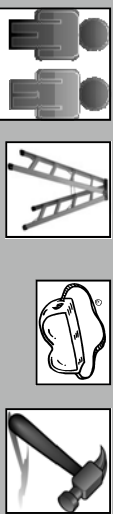
25



Felt strips (FLTs-2m)x01

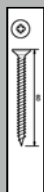


Felt nails (FN08mm) x78

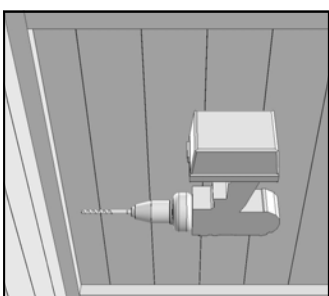
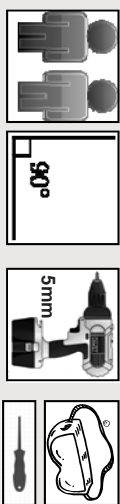


Fix the walls to the floor with 1 60mm screw per panel

26

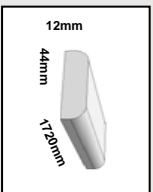


Screws (60mm) x8

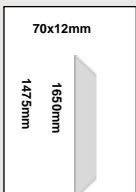


Fit cover strips at each corner & join with 4 nails each

27



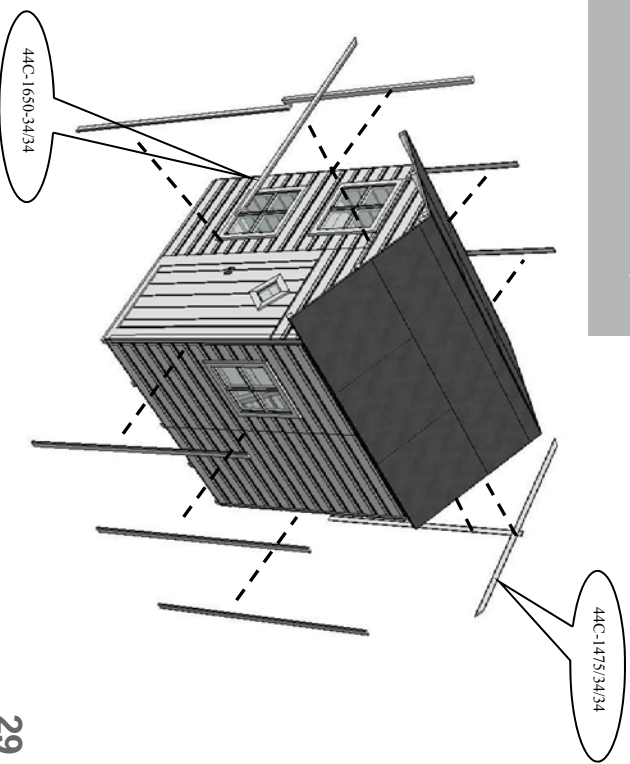
Cover strips (44C-1720) x08



Gable cover strips (44C-1650-34/34) x01 (44C-1475-34/34)x01

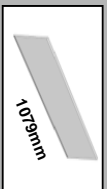


Nails (40mm) x40

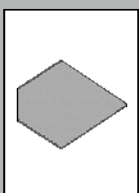
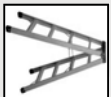
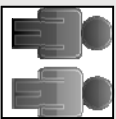


When nailing the fascias avoid the felt nails. Make sure the nails go into the roof bearers at the front. Make sure the nails go into the gable framework at the back.

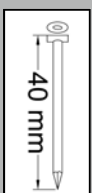
28



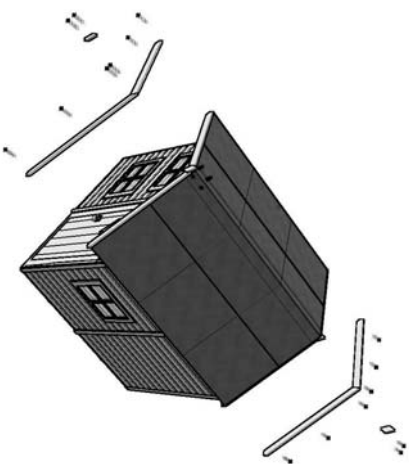
Fascia (70FC-1079)x04



Diamond (D1)x02

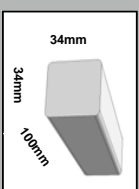


Nails (40mm) x16

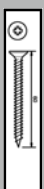


Fix the door catch block "34s-100" flush with the edge of the door frame as shown.

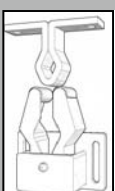
30



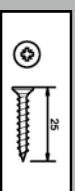
Door catch block (34s-100)x01



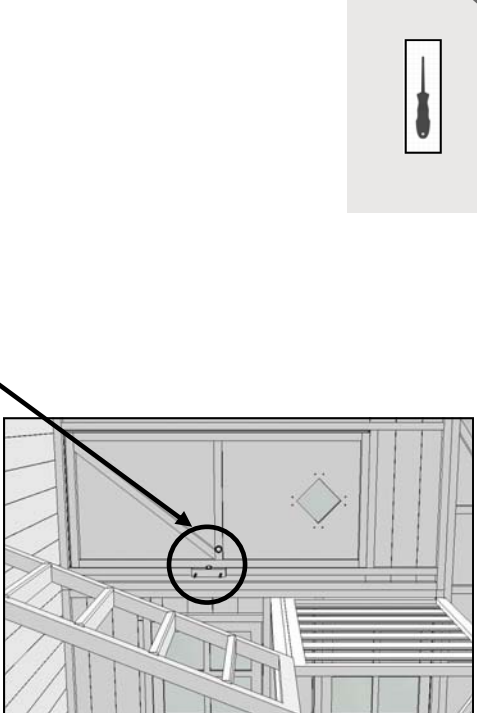
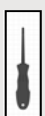
Screw (60mm) x2



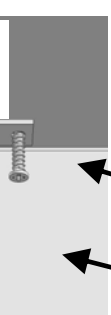
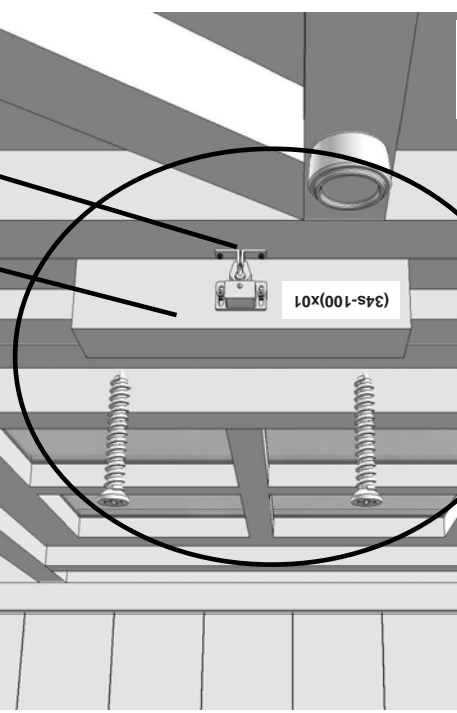
Roller catch (RC)x01



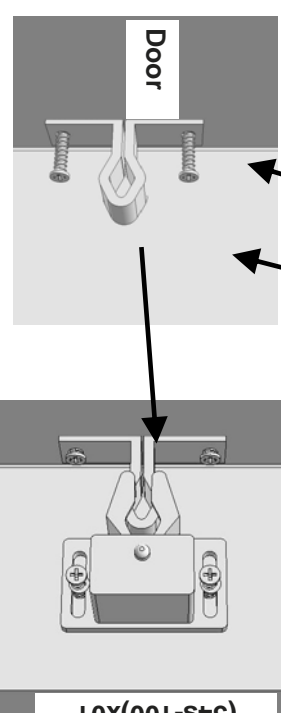
Screw (25mm) x04



Door



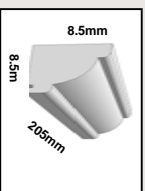
Door



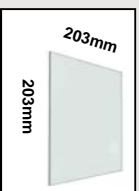
(34s-100)x01

Remove the protective film from both sides of the plastic glazing before fitting.

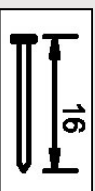
29



Beading (8.5B-205) x48



Plastic glazing (PX-203-203) x12



Panel pins (PP 16mm) x96

